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## AGENDA

**Pwyllgor** PWYLLGOR CRAFFU'R ECONOMI A DIWYLLIANT

**Dyddiad ac amser y cyfarfod** DYDD IAU, 7 RHAGFYR 2017, 4.30 PM

**Lleoliad** YSTAFELL BWYLLGORA 4 - NEUADD Y SIR

**Aelodaeth** Cynghorydd Howells (Cadeirydd)  
Y Cynghorwyr Ebrahim, Gordon, Gavin Hill-John, Parkhill, Robson,  
Sattar a/ac Stubbs

Tua  
Amser.

### Caiff y cyfarfod hwn ei we-ddarlledu

#### 1 Ymddiheuriadau am Absenoldeb

Derbyn ymddiheuriadau am absenoldeb.

#### 2 Datgan Buddiannau

Dylid gwneud hyn ar ddechrau'r eitem agenda dan sylw, yn unol â'r Cod Ymddygiad Aelodau.

#### 3 Cofnodion (*Tudalennau 1 - 4*)

Cymeradwyo cofnodion y cyfarfod a gynhaliwyd ar 9 Tachwedd 2017 fel gwir gofnod.

#### 4 Partneriaeth Rheoli Hamdden – GLL/Cyngor (*Tudalennau 5 - 16*) 4.30 pm

- (a) Bydd y Cynghorydd Peter Bradbury, Aelod Cabinet dros Ddiwylliant a Hamdden, yn bresennol ac o bosib yn gwneud datganiad;
- (b) Bydd Neil Hanratty, Cyfarwyddwr Datblygu Economaidd, Jon Maidment, Rheolwr Gweithredol – Parciau a Chwaraeon, Sarah Stork – Rheolwr Gwasanaethau Cleient Hamdden, Juliette Dickinson (Cyfarwyddwr Rhanbarthol GLL) a Dan Pinder (Rheolwr Partneriaeth GLL) yn bresennol i roi cyflwyniad a chyfrannu at y drafodaeth ac ateb cwestiynau'r Aelodau.

**5 Creu'r Orsaf Fysiau newydd** (*Tudalennau 17 - 20*) 5.15 pm

- (a) Blaen Adroddiad;
- (b) Gwahardd y Cyhoedd.

Bydd y cadeirydd yn cynnig y gwrandewir ar y cyflwyniad a'r drafodaeth yn ymwneud â'r eitem hon mewn sesiwn gaeedig gan ei bod yn cynnwys gwybodaeth gyfrinachol yn rhinwedd paragraff 14 rhan 4 a pharagraff 21 rhan 5 atodlen 12a deddf llywodraeth leol 1972.

- (c) Bydd y Cynghorydd Goodway, yr Aelod Cabinet dros Fuddsoddiad a Datblygiad yn bresennol ac o bosib yn gwneud datganiad;
- (d) Bydd Neil Hanratty, Cyfarwyddwr Datblygu Economaidd yn bresennol i roi cyflwyniad ac i ateb cwestiynau'r Aelodau.

**6 Astudiaeth o Ddichonoldeb Gorsaf Caerdydd Canolog** (*Tudalennau 21 - 24*) 5.55 pm

- (a) Blaen Adroddiad;
- (b) Gwahardd y Cyhoedd.

Bydd y cadeirydd yn cynnig y gwrandewir ar y cyflwyniad a'r drafodaeth yn ymwneud â'r eitem hon mewn sesiwn gaeedig gan ei bod yn cynnwys gwybodaeth gyfrinachol yn rhinwedd paragraff 14 rhan 4 a pharagraff 21 rhan 5 atodlen 12a deddf llywodraeth leol 1972.

- (c) Bydd y Cynghorydd Goodway, yr Aelod Cabinet dros Fuddsoddiad a Datblygiad yn bresennol a bydd o bosib yn gwneud datganiad;
- (d) Bydd Neil Hanratty, Cyfarwyddwr Datblygu Economaidd yn bresennol i roi cyflwyniad ac i ateb cwestiynau'r Aelodau.

**7 Busnes y Pwyllgor** (*Tudalennau 25 - 40*) 6.30 pm

**8 Y Ffordd Ymlaen** 6.40 pm

**9 Dyddiad y cyfarfod nesaf**

11 Ionawr 2018

**Davina Fiore**

**Cyfarwyddwr Llywodraethu a Gwasanaethau Cyfreithiol**

Dyddiad: Dydd Gwener, 1 Rhagfyr 2017

Cyswllt: Andrea Redmond, 029 2087 2434, a.redmond@cardiff.gov.uk

***This document is available in English / Mae'r ddogfen hon ar gael yn Saesneg***

Mae'r dudalen hon yn wag yn fwriadol

## ECONOMY &amp; CULTURE SCRUTINY COMMITTEE

9 NOVEMBER 2017

Present: County Councillor Howells(Chairperson)  
County Councillors Gordon, Gavin Hill-John, Parkhill, Robson  
and Sattar

## 21 : APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ebrahim.  
Councillor Parkhill advised that he would be late attending the meeting due to travelling from a meeting in North Wales.  
Councillor Gordon advised that she would need to leave the meeting at 6.15pm.

## 22 : DECLARATIONS OF INTEREST

A declaration of interest was received from Councillor Gordon, who declared a personal interest in Item 6 as a Trustee of South Riverside Community Development Centre.

## 23 : MINUTES

The minutes of the meeting held on 5<sup>th</sup> October 2017 were agreed as a correct record and signed by the Chairperson.

## 24 : SPORTS JOINT VENTURE: UPDATE

The Chairperson welcomed Councillor Peter Bradbury (Cabinet Member – Culture and Leisure), Steve Morris (Parks and Sport Development Manager) and Emma Hill (Cardiff Met) to the meeting.

The Chairperson invited the Cabinet Member to make a statement in which he said that this was a very good example of partnership working between the Council and Cardiff Met. There had been an increased number of coaches trained through the partnership which the Council alone would not have been able to achieve. The partnership has seen very good attendance and participation rates. The Cabinet Member considered that it was an excellent partnership that was working well and the Council had got a lot out of it.

Members were provided with a presentation after which the Chairperson invited questions and comments;

- Members asked if Cycling was included within the Joint Sports Venture and were advised that there is partnership working with HSBC Cycling Wales and British Cycling, which links with the general strategic direction. It is an 8 year partnership with corporate sponsorship linking with Active Travel. It was noted that there was infrastructure work being undertaken to support cycling on roads. Members were further advised that within the Joint Venture itself, there was a cycling scheme called Wheel Women.

- Members considered that cycling needed to be considered not just in terms of Sport but also everyday cycling and that work needed to be done with schools to provide equipment especially in the Southern arc of the City. The Cabinet Member stated that there was a Cabinet Paper due to be published on Active Travel which deal with this; cycling schemes in schools still happen and there were campaigns to improve cycling infrastructure.
- Members considered that the report was a good news story, the volunteer hours contributed were considerable and it was good to have them quantified; Members were keen to learn how this was done.
- Members asked what the main challenges were facing the Joint Venture and were advised that finding the right procurement route was an ongoing challenge; the Joint Venture had established an amenable partner in Cardiff Met, circumventing what could have been a cumbersome procurement process and has also allowed the unlocking of vacancies that had been frozen. The Cabinet Member added that politically it had been a challenge, it had been the first time that partnership working had been used in discretionary services and they had had to prove that the Council was not abdicating its responsibilities by doing so.
- Members asked if there were any comparative figures from before the partnership and were advised that different things were recorded now; data is available for the last 10 years but there were now different structures in place and the nature of the programmes had changed, with a move to a neighbourhood approach; some programmes are very focussed on children for instance, or are quite labour intensive and heavily resources for bigger impact.
- Members asked with regard to hard to reach communities, how representative is the workforce. Officers advised that there is diversity in the sports Cardiff Staff and also in the programmes they develop; for example female programmes and disability programmes. Officers further explained that they actively recruit and train from the local communities to have that representation. The Cabinet Member added that it has always been difficult to engage children from the BME communities into organised sport and this was a focus still, the neighbourhood approach was working but further work with Sport Wales was needed. Officers agreed with this but expressed their frustration with regards to the Annual funding arrangement with Sport Wales, which provided a challenge to deliver some programmes.
- Members asked if there were programmes provided for all age groups and were advised that there were, there were programmes aimed at the whole community.
- Members asked if there was still good working relationships and good responsiveness with staff since the Joint Venture and were advised that this was still the case; officers have daily and weekly contact with staff and good relationships.

RESOLVED that the views of the Committee would be discussed during the way forward section of the meeting and a letter sent to the Cabinet Member in due course.

25 : TRAIN STATION: UPDATE

This item was deferred until the Economy & Culture Scrutiny Committee meeting scheduled for 7<sup>th</sup> December 2017, in order to receive an urgent confidential item.

26 : URGENT CONFIDENTIAL ITEM

***Members were advised that this item contained confidential, exempt information that Committee were required to consider in a closed session, in accordance with paragraph 14 of Part 4, and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972.***

The Chairperson moved that Committee resolve to exclude the Press and Public from the meeting at this point.

RESOLVED:

- i. to deem this as an urgent item and therefore the item would not be subject to call-in
- ii. to exclude the Press and Public from the meeting at this point and the meeting moved into closed session.

27 : EMPLOYMENT SERVICES - PRE DECISION

The Chairperson welcomed Councillor Lynda Thorne, Cabinet Member – Housing and Communities, Sarah McGill, Director of Communities, Housing and Customer Services, Jane Thomas, Assistant Director of Communities and Housing and Louise Bassett, Partnership Delivery Team Leader to the meeting.

The Chairperson invited the Cabinet Member to make a statement in which she said that she was pleased with the number of responses to the survey. The Cabinet Member thanked the Committee for their comments following the presentation of this item at the last committee meeting.

Members were provided with a presentation after which the Chairperson invited questions and comments;

- Members asked which staff would be eligible for TUPE transfer. Officers explained that all posts will be looked at and a list compiled of those posts that would be replaced. There was then a complicated legal process to go through and the Council's HR and Legal team would look at the list and form a view.
- Members were pleased with the single gateway and considered this best for the service users. Members noted the question on the survey asking if people felt they had a say in their local community and the low percentage stating that they felt they did have a say. Members considered that this was a challenge for the Council to make this figure change. Officers agreed but noted that this was part of Building Resilient Communities which came under the Community and Adult Services Scrutiny Committee terms of reference.

- Members made reference to the demographic of the respondents, noting that only 15% that answered were unemployed. Members considered that more people actively looking for work needed to be included. Officers stated that they had tried, they had worked with the Job Centres etc., however it was noted that some people had not wanted to answer certain parts of the survey. It was also noted that the responses did match with the demographic of Cardiff and that the views of those who were unemployed were not different to the majority view.

RESOLVED that the views of the Committee would be discussed during the way forward section of the meeting and a letter sent to the Cabinet Member in due course.

## 28 : COMMITTEE BUSINESS

Members were provided with a correspondence update report, which sought agreement to the proposed terms of reference for the 'Funding of Parks in Cardiff' Inquiry, and provided Members with a copy of the Council's budget consultation savings proposals that fall within the remit of this Committee.

RESOLVED: to note the report and agree the terms of reference for the 'Funding of Parks in Cardiff' Inquiry.

## 29 : DATE OF NEXT MEETING

The next meeting of the Economy and Culture Scrutiny Committee is schedule to be held on 7<sup>th</sup> December 2017 at 4.30pm.

***This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg***



**CYNGOR CAERDYDD  
CARDIFF COUNCIL**

**ECONOMY & CULTURE SCRUTINY COMMITTEE**

**7 DECEMBER 2017**

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**LEISURE MANAGEMENT PARTNERSHIP: DELIVERY UPDATE**

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**Purpose of the Report**

1. To provide Members with the opportunity to scrutinise progress in delivering the Leisure Centre Management Partnership between the Council and GLL (Greenwich Leisure Limited).

**Scope of Scrutiny**

2. The scope of the scrutiny is to scrutinise the contract management process and performance of the Council and GLL over the last year. As part of this scrutiny, Members will be able to test whether there is effective contract management, whether the partnership is performing to the agreed level, whether it is meeting the needs of Cardiff citizens and communities and whether there are any changes to the Council's commitments and risks. Members will also be able to explore the capital programme and any planned changes to service, such as improvements or reductions.

**Background**

3. As part of the Council's Organisational Change programme, the Council commissioned a report from Max Associates entitled '*Sport, Leisure and Art Services Management Options Appraisal*'. The report examined possible options for the future delivery of leisure centre services. It concluded that the formation of a partnership with an external organization scored highest, in terms of the evaluation model used.

4. On 15 May 2014, Cabinet resolved that “*procurement processes be carried out for the future management of the Council’s leisure centres and arts venues*”, with the Council’s in-house provision to be used as a comparator to the services offered by bidders.

5. A procurement process was undertaken that split the Council’s leisure centres into four lots, as follows:

**LOT 1 (including LOT 2) – IN SCOPE**

- Llanishen Leisure Centre
- Eastern Leisure Centre
- Fairwater Leisure Centre
- Western Leisure Centre
- Pentwyn Leisure Centre
- Maindy Leisure Centre
- STAR Centre (Splott), the current Star Centre will close when the new Star Hub opens in the Autumn of 2016
- Penylan Library and Community Centre (LOT 2)<sup>1</sup>

**LOT 3 – NOT IN SCOPE**

- Channel View Leisure Centre

**LOT 4 – NOT IN SCOPE**

- Cardiff International Sports Stadium (transferred to Cardiff & Vale College)<sup>2</sup>.

6. The Business Case detailed in the procurement process set out that one of the objectives of any future delivery model for leisure services must include the elimination of, or at least significant reduction in, the subsidy paid to leisure services. At the time of the procurement, the total net paid to leisure services was circa £3.268m (15/16 outturn).

7. Following a process of competitive dialogue and evaluation of bids received, the preferred bidder that offered the Most Economically Advantageous Tender was identified as Greenwich Leisure Limited (GLL).

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<sup>1</sup> Penylan Library and Community Centre included in contract as it hosts a gym

<sup>2</sup> Considered by Economy and Culture Scrutiny Committee in April 2015 - <http://goo.gl/LGtZxu>

8. The following advantages were identified from this preferred option:
  - GLL will provide the greatest financial savings over the life of the contract
  - The preferred option provides surety of future financial costs of leisure services and significantly reduced financial risk for the Council
  - Financial risks in relation to utilities, delivery of investment opportunities, achievement of income targets and maintenance of facilities (with the exception of structure and roofs) will be borne by the contractor.
  - Awarding the contract would give greater future certainty to the delivery of the specified services within a contractual framework, protecting the ongoing operation of each facility and maintaining jobs.
  - The contractor has proposed a robust investment plan for capital investment into facilities
  - The contractor has extensive Local Government experience within their senior management team, a proven track record of operating leisure facilities, a robust governance structure and a commitment to partnership working.
  - The contractor will be committed to the achievement of QUEST, the leisure industry quality standard, across the portfolio, which will improve the quality of facilities and services.
  
9. The new partnership arrangement with GLL commenced in December 2016, with a formal contract between the Council and GLL. This includes a service specification (known as the Descriptive Document) that covers governance arrangements, the approach to partnership working, opening hours, community benefits, pricing, incentives, catering & vending, customer care & satisfaction, promotion & marketing, quality management & continuous improvement, managing change, managing people and facilities management.

### **Monitoring Information**

10. In order to inform this scrutiny, the partnership has been asked to provide data on the key performance indicators contained in the contract, with comparative data from the same period the previous year where this is available, in order to illustrate the direction of travel re performance trends. The partnership has also

been asked to provide the following information, if available: customer satisfaction/ compliments/ complaints; quality assurance; financial monitoring; details of any defaults issued; information on training and employment opportunities; information on engagement with schools and colleges; and details of any tracked health and wellbeing outputs.

11. The above information is being provided in a presentation to the Committee, which will be circulated to the Committee Members prior to the meeting.
12. In addition, the Chair, Councillor Howells, issued a press release seeking the views of citizens of Cardiff on how the leisure centres are being run; this is attached at **Appendix A**. At the time of publishing this report, responses had been received from over 20 residents. These responses are being collated and will be shared with Committee Members ahead of the meeting.

### **Previous Scrutiny**

13. In early 2014, the Economy and Culture Scrutiny Committee undertook an Inquiry into the first phase of the '*Alternative Operating Models in Leisure and Cultural Venues*' Inquiry. In April 2014, the newly appointed Council Leader, Councillor Phil Bale, asked the Scrutiny Inquiry Team to contribute ideas to the Cabinet report for the 15 May 2014 meeting. Given the growing urgency of seeking solutions in this area, the Committee Chair and Inquiry Members agreed to consider this proposal.
14. The Inquiry Team provided some written thoughts for Committee Members to consider at their meeting on 8 May 2014, as part of the pre-decision process. These were tailored into the Scrutiny Report, attached as part of the report to Cabinet seeking agreement for a process of procurement, which Cabinet considered at their meeting on 15 May 2014.
15. The second phase of the '*Alternative Operating Models in Leisure and Cultural Venues*' Inquiry was undertaken in November 2014. Members were updated on the procurement process and their views were sought by the Director – Sport,

Leisure and Culture on the evaluation principles that were being written into the specifications of any contract award. Members wrote to the Cabinet Member – Community Development, Co-operatives & Social Enterprise to raise the following points:

- *Members welcome the aspiration to achieve a net zero subsidy, but would not insist that this result is achieved if suitably attractive bids are received that do not provide a net zero subsidy position for the Council.*
- *Members welcomed the focus being placed on the achievement of desired outcomes when evaluating the bids received, rather than the Council being overly prescriptive with the specifications that bidders must satisfy. Members felt this approach would enable innovation from the market and allow bidders to outline new opportunities and options for service delivery.*
- *Members welcome the Lot allocation, with three single facility Lots providing the opportunity for smaller operators/organisations to participate in the procurement, which would not been possible had the Council gone with fewer, larger Lots, while at the same time retaining a more substantial Lot that will be attractive to larger organisations.*
- *Members are pleased in-house service provision is being used as a benchmark throughout the process, and welcome the fact that the Council's provision of services is still being driven to reduce costs and improve quality of service. Members were keen to stress that they would welcome the retention of the service if the Council's service provision were found to compete with the options provided by the wider market.*
- *Members expect social objectives, such as the payment of the living wage to staff, reduced charges for Children who are Looked After and increased access for disadvantaged customers, to be considered and explored with bidders as the procurement process progresses.*
- *Members reiterated a point made in May 2014 - that working with a partner organisation driven by social goals (such as a trust, charity or social enterprise) would be the Committee's preferred option. They felt that this approach would provide a natural role for Elected Members and the Local Authority to contribute to the running of facilities, and feel these organisations*

*would better address the social elements of the services provided in Leisure and Cultural facilities.*

16. In February 2015, Members of the Inquiry were sent the Leisure Service Requirement specifications in advance of them being distributed to bidders in readiness for the competitive dialogue process. Members were content with all that was contained within this document and did not request any amendments be made.

### **Way Forward**

17. Councillor Peter Bradbury (Cabinet Member for Culture and Leisure) has been invited and may wish to give a statement. Neil Hanratty (Director of Economic Development), Jon Maidment (Operational Manager, Parks, Sports and Cardiff Harbour Authority), Sarah Stork (Leisure Client Manager), Juliette Dickinson (GLL Regional Director) and Dawn Pinder (GLL Partnership Manager) have been invited to give a presentation and answer Members' questions.
18. At the meeting, Members will have the opportunity to question the panel about contract management, whether the partnership is performing to the agreed level, whether it is meeting the needs of Cardiff citizens and communities and whether there are any changes to the Council's commitments and risks. Members will also be able to explore the capital programme and any planned changes to service, such as improvements or reductions.

### **Legal Implications**

19. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on

behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

20. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **RECOMMENDATION**

The Committee is recommended to consider the information attached to this report and received at this meeting and to submit any recommendations, observations or comments to the Cabinet.

**Davina Fiore**

**Director of Governance and Legal Services**

**1 December 2017**

Mae'r dudalen hon yn wag yn fwriadol



# PRESS RELEASE

## DATGANIAD I'R WASG



**November 28, 2017**

### **Scrutiny Chair wants your views on how Leisure Centres are run**

Cardiff Council's Economy and Culture Scrutiny Committee want to hear views from the public on how Leisure Centres are being run in the city.

To mark twelve months since Greenwich Leisure Limited (GLL) began a 15-year programme to run 8 Leisure Centres in Cardiff, the Committee will be evaluating progress at its meeting in December.

The GLL social enterprise is a not-for-profit organisation which is responsible for running the following facilities:

- Llanishen Leisure Centre
- Eastern Leisure Centre
- Fairwater Leisure Centre
- Western Leisure Centre
- Pentwyn Leisure Centre
- Maindy Leisure centre
- Star Centre, Splott
- Penylan Library and Community Centre

Chair of the Economy and Culture Scrutiny Committee, Cllr Nigel Howells said: "To mark the first anniversary of the Council's partnership with Greenwich Leisure Limited my Committee and I wish to assess how the year has developed. There's no better way of doing this than to ask those who regularly use our Leisure Centres to outline their observations. So I would like to ask individuals and groups who use the centres under GLL control to email me directly with their views so that I can feedback to Committee. The best email address to get me on is:

[NHowells@cardiff.gov.uk](mailto:NHowells@cardiff.gov.uk)."

Members of the Economy and Culture Scrutiny Committee meet to discuss this item on Thursday 7 December at 4:30pm and this part of the meeting will be webcast live. Further details will be posted on Cardiff Council social media platforms closer to the date of the meeting.

# **PRESS RELEASE**

## **DATGANIAD I'R WASG**



**28 Tachwedd 2017**

### **Cadeirydd Craffu am gael eich barn ar y ffordd y caiff Canolfannau Hamdden eu rheoli**

Mae Pwyllgor Craffu'r Economi a Diwylliant Cyngor Caerdydd am glywed barn y cyhoedd ar y ffordd mae Canolfannau Hamdden yn cael eu rheoli'n y ddinas.

I nodi deuddeg mis ers i Greenwich Leisure Limited (GLL) ddechrau rhaglen 15 mlynedd i redeg 8 Canolfan Hamdden yng Nghaerdydd, bydd y Pwyllgor yn rheoli cynnydd yn ei gyfarfod ym mis Rhagfyr.

Mae menter gymdeithasol GLL yn sefydliad dielw sy'n gyfrifol am redeg y cyfleusterau canlynol:

- Canolfan Hamdden Llanisien
- Canolfan Hamdden y Gorllewin
- Canolfan Hamdden y Tyllgoed
- Canolfan Hamdden y Gorllewin
- Canolfan Hamdden Pentwyn
- Canolfan hamdden Maendy
- Canolfan STAR, Sblot
- Llyfrgell a Chanolfan Gymunedol Pen-y-lan

Meddai Cadeirydd Pwyllgor Craffu'r Economi a Diwylliant, y Cyng. Nigel Howells: "I nodi blwyddyn ers dechrau partneriaeth y Cyngor â Greenwich Leisure Limited mae fy Mhwyllgor a

minnau am asesu sut aeth pethau'n ystod y flwyddyn. Does ffordd well o wneud hyn na gofyn i'r rhai sy'n defnyddio ein Canolfannau Hamdden yn rheolaidd amlinellu harsylwadau. Felly hoffwn ofyn i unigolion a grwpiau sy'n defnyddio'r canolfannau dan reolaeth GLL i fy e-bostio'n uniongyrchol â'u barn fel y gallaf ei chyfleu i'r Pwyllgor. Yr e-bost gorau i'w ddefnyddio i gysylltu â mi yw: [NHowells@caerdydd.gov.uk](mailto:NHowells@caerdydd.gov.uk) .”

Mae Aelodau Pwyllgor Craffu'r Economi a Diwylliant yn cwrdd i drafod yr eitem hon ddydd Iau 7 Rhagfyr am 4:30pm a chaiff rhan o'r cyfarfod hwn ei we-ddarlledu'n fyw. Rhoddir manylion pellach ar lwyfannau cyfryngau cymdeithasol Cyngor Caerdydd yn agosach at ddyddiad y cyfarfod.

Mae'r dudalen hon yn wag yn fwriadol

CYNGOR CAERDYDD

CARDIFF COUNCIL

ECONOMY & CULTURE SCRUTINY COMMITTEE 7 DECEMBER 2017

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**DELIVERY OF A NEW BUS STATION: UPDATE**

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*The Chair will move that the presentation and discussion of this item be heard in closed session as it contains confidential information by virtue of paragraph 14 of Part 4 and paragraph 21 of part 5 of Schedule 12A to the Local Government Act 1972.*

**Purpose of Report**

1. This item will provide Members of the Economy and Culture Scrutiny Committee with an update on the work ongoing to deliver a new bus station in central Cardiff.

**Background**

2. At the Cabinet Meeting on 27 July 2017, the Cabinet resolved that:
  - 1) *The developer be allowed to maximise capital receipts for the commercial floor space within the Bus Interchange development by allowing end use to be driven by market demand.*
  - 2) *Authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment & Development and the Cabinet Member for Finance, Modernisation and Performance, the Section 151 Officer and the Monitoring Officer to:*
    - *Negotiate and conclude a final agreement with the developer subject to the financial envelope outlined in Appendix 3 for the*

*delivery of the Bus Interchange project and appropriate external advice.*

- *Settle outstanding design, planning and site preparation costs as outlined in Confidential Appendix 2 subject to independent verification of costs.*
  - *Acquire the Saunders Road Car Park site owned by Network Rail to complete the land assembly as outlined in this report, subject to independent valuation.*
- 3) *Budget be brought forward from the approved 2018/19 Capital Programme into 2017/18 budget to meet the pre planning and land assembly costs outlined in the report.*

3. This Cabinet Decision, known as CAB/17/11 was published on the 28 July 2017 in the Register of Cabinet Decisions. The reason provided in the Register of Cabinet Decisions for taking this Decision was:

- *“To seek in-principle agreement from Cabinet to the proposed funding proposal from the developer for delivery of the Bus Interchange development and to secure delegated authority to conclude arrangements to deliver the development within the Council’s financial envelope including settling outstanding design, planning and site preparation costs”.*

### **Scope of Scrutiny**

4. This item will enable Members to:
- a. Receive an update on the work underway to deliver a new bus station for Cardiff;
  - b. Explore with witnesses key factors such as financing and whether there are any risks to the Council; and
  - c. Gain an understanding of the next steps and timelines involved.

## **Previous Scrutiny**

5. In June 2017, the Economy & Culture Scrutiny Committee held a joint meeting with Environmental Scrutiny Committee to carry out pre-decision scrutiny of a report to Cabinet titled 'Funding the New Bus Transport Interchange'. The information presented to the Committee was mostly confidential information. Members of the Committee endorsed the recommendations to Cabinet.
6. In September 2017, the Economy & Culture Scrutiny Committee held a joint meeting with Environmental Scrutiny Committee to carry out a Call-In scrutiny of the decisions taken by the Cabinet, as detailed above at point 2. Members decided not to refer the decisions back to Cabinet for reconsideration.

## **Way Forward**

7. The Chair will move that this item be considered in closed session allowing Members and witnesses to discuss the information to be provided at the meeting, which is deemed commercially sensitive.
8. Councillor Russell Goodway (Cabinet Member: Investment and Development) has been invited and may wish to make a statement. Neil Hanratty (Director – Economic Development) will attend and will provide a short presentation. They will also be available to answer any questions that Members may have.

## **Legal Implications**

9. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b)

comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

10. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **Recommendation**

11. The Committee is recommended:
  - a) Note the contents of the report, presentation and discussions during the meeting;
  - b) Consider whether it wishes to make any comments to the Cabinet.

**Davina Fiore**  
Director, Governance and Legal Services  
1 December 2017



**CYNGOR CAERDYDD**

**CARDIFF COUNCIL**

**ECONOMY & CULTURE SCRUTINY COMMITTEE**

**7 DECEMBER 2017**

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**CARDIFF CENTRAL TRAIN STATION: UPDATE**

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*The Chair will move that the presentation and discussion of this item be heard in closed session as it contains confidential information by virtue of paragraph 14 of Part 4 and paragraph 21 of part 5 of Schedule 12A to the Local Government Act 1972.*

**Purpose of Report**

1. This item will provide Members of the Economy and Culture Scrutiny Committee with an update on the feasibility study undertaken into regenerating Cardiff Central Train Station.

**Background**

2. In 2013, Network Rail confirmed their intention to seek financing for upgrading Cardiff Central Station in order to manage the predicted increases in passenger and train numbers and to boost customer experiences by improving retail facilities at the station. Network Rail also stated their wish to regenerate the area to the South of Central Station, mooted the possibility of developing offices on the car park they own.
3. Since then, there have been several significant developments that impact on proposals for regenerating Cardiff Central Station:
  - a. wide-scale regeneration at Central Square, with the BBC, HMRC,

Cardiff University School of Journalism and others committed to moving into the Square;

- b. proposals developed for a Bus Transport Interchange in Central Square;
  - c. on-going electrification of the Great Western mainline; and
  - d. Welsh Government commitment to a south Wales Metro system.
4. Recent figures released regarding passenger usage show that passenger numbers are growing rapidly and are forecast to rise by 5% each year for the next five years. In 2015/16, 12.7 million passengers used the station; this is predicted to rise to 16.2 million by 2020/21<sup>1</sup>.
5. Network Rail investment decisions rest with the Department of Transport and are packaged into five-year development periods, known as 'control periods'. The next control period runs from 2019-2024 and the investment decisions included in this period are due to announced later in 2017/18. Network Rail have indicated that they hope the next control period will include investment for Cardiff Central Station and stated:
- "We want to create a scheme that provides a real difference for passengers, an impressive gateway to our capital city and delivers value for money for the taxpayer."*<sup>2</sup>
6. Cardiff Council's Capital Ambition five year plan contains a commitment to '*grow the city centre as a location for businesses and investment*' which includes '*completing a new business district and gateway to Wales to the north and south of Cardiff Central Station*' and '*delivering a new transport interchange which will be at the heart of the Cardiff Metro*'.

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<sup>1</sup>Figures taken from: <http://www.walesonline.co.uk/news/wales-news/commuters-face-daily-major-event-13754089>

<sup>2</sup> As above

## **Scope of Scrutiny**

7. This item will enable Members to:
  - a. Receive an update on the feasibility study for regenerating Cardiff Central Station
  - b. Explore with witnesses key factors shaping future regeneration plans, such as financing and technical issues determining station design
  - c. Explore with witnesses the potential improvements for customers, such as platform and concourse improvements
  - d. Explore with witnesses the discussions to date regarding improvements to the north and south of Cardiff Central Station
  - e. Gain an understanding of the fit between these discussions and the wider Central Square and Cardiff Enterprise Zone regeneration plans
  - f. Gain an understanding of the next steps and timelines involved.

## **Way Forward**

8. The Chair will move that this item be considered in closed session allowing Members and witnesses to discuss the information to be provided at the meeting, which is deemed commercially sensitive.
9. Councillor Russell Goodway (Cabinet Member: Investment and Development) has been invited and may wish to make a statement. Neil Hanratty (Director – Economic Development) will attend and will provide a short presentation. They will also be available to answer any questions that Members may have.

## **Legal Implications**

10. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out

any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

11. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **Recommendation**

12. The Committee is recommended:
  - a) Note the contents of the report, presentation and discussions during the meeting;
  - b) Consider whether it wishes to make any comments to the Cabinet.

**Davina Fiore**  
Director, Governance and Legal Services  
1 December 2017

**CYNGOR CAERDYDD  
CARDIFF COUNCIL**

**ECONOMY & CULTURE SCRUTINY COMMITTEE**

**7 DECEMBER 2017**

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**COMMITTEE BUSINESS REPORT**

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**Background**

1. This report provides Members with a correspondence update report, an update on performance and budget monitoring and seeks Members views on how they wish to engage with the recently launched Investment & Development Green Paper.

**Correspondence update**

2. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered. At the Committee meeting on 9 November 2017, Members received a report detailing the correspondence sent and received this municipal year.
3. Attached as **Appendix A** is a correspondence schedule which provides an update since then, containing the following information:
  - i. Date the letters were sent;
  - ii. To whom the letter was addressed;
  - iii. The key recommendations set out in the Chair's letters;
  - iv. Date the response was received; and
  - v. The response of the Cabinet Member(s) to those recommendations.
4. The schedule attached at **Appendix A** shows:
  - i. *No Response Required*– from Councillor Thorne to the Chair's letter following pre-decision scrutiny of Employment Services at Committee on 9 November 2017.

- ii. *No Response Required* – from Councillors Thomas and Bradbury to the Chair’s letter following scrutiny of Euro 2020 at Committee on 9 November 2017
  - iii. *Response Received* - from Councillor Bradbury to the Chair’s letter following scrutiny of the Sports Joint Venture Progress Update, considered at Committee on 9 November 2017.
5. Copies of the Chair’s letters and any responses received can be found on the Council’s website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled ‘*correspondence following the committee meeting*’.

### **Performance and Budget Monitoring**

6. At the Committee Meeting on 18 July 2017, Members considered items for inclusion in their work programme. Members decided to receive quarterly performance reports and regular budget monitoring reports for review outside Committee meetings; Members would then raise any areas of concern that were not already included in the Committee’s work programme and these would be scheduled for scrutiny at Committee as required.
7. To date, Members have received the Quarter 1 and Quarter 2 corporate performance reports as well as the Month 4 and Month 6 Budget Monitoring reports. Members have not raised any areas of concern that are not already scheduled for scrutiny.

### **Investment & Development Green Paper**

8. At Council on 30<sup>th</sup> November 2017, Councillor Russell Goodway launched the Investment & Development Green Paper. The relevant extract from his statement is provided below:

The County Administration is, today, publishing its promised Investment & Development Green Paper "*Building More and Better Jobs*" which will form the basis of an extensive consultation exercise designed to generate a refreshed economic development agenda for our nation's capital city and its hinterland. This honours the commitment set out in the Administration's recently published policy document *Capital Ambition*.

The publication marks the beginning of a three-month consultation period which will allow local residents, businesses and all those that depend on the Cardiff economy the opportunity help shape an ambitious agenda aimed at rebuilding the momentum of Wales' economic dynamo. The Green Paper is available online and can be accessed via the Council's website.

A series of meetings and events will be held over the next three months designed to allow the greatest possible engagement with those who want to influence and inform the development of a White Paper to be published next year. I will seek an opportunity for the Council to debate the Green Paper in January to ensure that every member has the opportunity to contribute to this important exercise.

It is clear that the Council has much to do to rebuild its relationship with the private sector which we will need to rely on to help deliver the ambitious agenda that is so critical to Cardiff and Wales in the post-Brexit era. The Council has done this successfully in the past, but it is dependent on providing confidence and clarity in the direction that our city is heading. This Green Paper will trigger the start of that process.

9. Members have the opportunity to discuss how they wish to be involved in the scrutiny of the Green Paper, for example via a briefing or via a task group.

## **Way Forward**

10. During their meeting, Members may wish to note the contents of this report and Appendix A and agree an approach to the scrutiny of the Investment and Development Green Paper.

## **Legal Implications**

11. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out

any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

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### **RECOMMENDATIONS**

The Committee is recommended to:

- I. note the content of the letters contained in **Appendix A**; and
- II. discuss and agree the approach they wish to take to scrutiny of the Investment & Development Green Paper

**Davina Fiore**

**Director - Governance and Legal Services**

**1 December 2017**



**APPENDIX A – Economy & Culture Scrutiny Committee Correspondence Schedule, as at 1 December 2017**

Date Sent	Sent to	Topic	Comments and Recommendations Made	Date reply received	Response Received
10 November 2017	Cllr Lynda Thorne	<b>Employment Services: Pre-Decision</b>	<ul style="list-style-type: none"> <li>• <i>Members are pleased to see that, having raised our concerns regarding encouraging access to employment services, the report to Cabinet contains a section on the pro-active approach to be taken to support hard to reach individuals.</i></li> <li>• <i>Members are pleased that the consultation reports were included in our papers and form part of the appendices to the Cabinet report. However, Members remain concerned that the respondents to the consultation do not include more people seeking work or employment-related support. We accept that the respondent profile reflects the overall demographic of Cardiff, and that officers made an effort to engage those seeking work or employment-related support. However, Members feel that it would be most helpful to hear from those most affected by proposals. Members therefore recommend that future consultation exercises use different research methods to reach</i></li> </ul>		<b><i>No response required</i></b>

Date Sent	Sent to	Topic	Comments and Recommendations Made	Date reply received	Response Received
			<p><i>those most affected and enable their voices to be heard.</i></p> <ul style="list-style-type: none"> <li>• <i>At the meeting, Members also highlighted the response received to Question 12 ‘Do you think that you have a say in decisions that affect you and your local community?’ It is striking to note that the responses to this question almost mirrors the response received to a similar question asked as part of recent budget consultation.</i></li> </ul>		
10 November 2017	Cllrs Huw Thomas & Peter Bradbury	<b>Euro 2020</b>	<ul style="list-style-type: none"> <li>• <i>‘Members are supportive of the proposal to submit a bid to be a host city for Euro 2020. Members recognise the many benefits that this would bring to Cardiff, in terms of immediate economic benefits and in terms of worldwide exposure.’</i></li> <li>• <i>‘Members are particularly pleased to hear that city centre businesses will be involved in the local organising committee, with a view to ensuring</i></li> </ul>		<b>No response required</b>

Date Sent	Sent to	Topic	Comments and Recommendations Made	Date reply received	Response Received
			<p><i>event planning takes into account their needs and improves communication channels.'</i></p> <ul style="list-style-type: none"> <li>• <i>'..major events in the city also have an impact on local residents and communities. Members were pleased to hear you acknowledge this and recognise the need to utilise communications with ward councillors and community organisations.'</i></li> <li>• <i>'Members understand that, particularly with regard to security considerations, there may be last minute, unforeseen impacts; however, good event planning with partners will minimise these.'</i></li> <li>• <i>'Members also wish to highlight the need for additional policing in those adjacent areas most affected by city centre events, such as areas of Riverside and Grangetown.'</i></li> <li>• <i>'Members note that the Council no longer has a Corporate Initiatives budget and that the Council's</i></li> </ul>		

Date Sent	Sent to	Topic	Comments and Recommendations Made	Date reply received	Response Received
			<p><i>financial commitment to the Euro 2020 bid will be capped. Members also note that this commitment utilises the delegated flexibility in this regard.'</i></p> <ul style="list-style-type: none"> <li>• <i>'In the event of a successful bid, Members would appreciate as much transparency as possible in the event planning; this Committee will make time in our work programme to scrutinise this. '</i></li> <li>• <i>'Given the nature of the item, Committee Members gave their support to my decision to deem this an urgent item, not subject to Call-In.'</i></li> </ul>		
10 November 2017	Cllr Peter Bradbury	<b>Sports Joint Venture: Progress Update</b>	<ul style="list-style-type: none"> <li>• <i>'..headline statistics for this year in terms of engagement and sessions provided ..shows that there has been an overall reduction in 2016/17. Members note the explanation given that this is because there has been a greater focus on extending engagement to make a more</i></li> </ul>	<b>30 November 2017</b>	<b>Response Received –</b> please see letter attached

Date Sent	Sent to	Topic	Comments and Recommendations Made	Date reply received	Response Received
			<p><i>meaningful impact, rather than maximising the number of one-off engagements, which may have less of an impact.'</i></p> <ul style="list-style-type: none"> <li>• <i>'Members would like to receive the information available that shows engagement and attendance rates prior to the start of the Joint Venture and now, as well as other comparative data that is available. Members note that there are differences between the information previously collected and collected now but would appreciate seeing the information that is available. Members would also appreciate an explanation of how volunteer hours are quantified, please.'</i></li> <li>• <i>'Members are pleased to hear your contentment with the day-to-day working of the Joint Venture partnership; it is heartening to hear that the governance arrangements have proved to be suitable.'</i></li> </ul>		

Mae'r dudalen hon yn wag yn fwriadol

## Sport Cardiff Led Participatory Opportunities For Children – Performance Indicators

### \*PS010 Total Number of Children Engaged Aged 7 - 16 in Sport Cardiff Led Participatory Opportunities

Result Period	Q1	Q2	Q3	Q4	Annual Result	Annual Target	Comments
2017/18	7390	4047				30,000	Coaching Sessions, Competitions 0 – 18 & mixed
2016/17	10,674	4015	6471	6009	27,169	39,000	Coaching Sessions, Competitions 0 – 18 & mixed
2015/16	21,307	4032	15,016	5,602	40,497	39,653	
2014/15	8,447	4,486	13,474	12,723	39,130	53,830	
2013/14	12,015	6,191	14,054	13,079	45,339	45,000	
2012-13	10,078	28734	12166	10469	61,447		
2011-12	14,254	19,317	11,704	11,221	56,496		

**PS012 Frequency of Children Engaged Aged 7 - 16 in Sport Cardiff Led Participatory Opportunities**

<b>Result Period</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>Annual Result</b>	<b>Annual Target</b>	<b>Comments</b>
2017/18	35263	11,913				120,000	Coaching Sessions, Competitions 0 – 18 & mixed
2016/17	54,861	11,720	30,208	23,580	120,369	155,000	Coaching Sessions, Cardiff Games
2015/16	118,845	12952	93,601	29,004	254,402	250,000	
2014/15	42,127	27,198	102,491	81,481	253,297	191,200	
2013/14	49,824	16,354	63,998	66,684	196,860	200,000	
2012-13	44,315	29118	72666	55172	201,271		
2011-12	69,766	34,036	65,087	69,874	247,763		



**16/17**

- Total number of participants attending Cardiff Games = 7386
- Total club membership in priority sports = 26,131
- Total number of coach and volunteer hours = 5120

Mae'r dudalen hon yn wag yn fwriadol

Fy Nghyf / My Ref: CM38723

Dyddiad / Date: 30th November 2017

Councillor Nigel Howells  
C/O Member Services  
County Hall  
Atlantic Wharf  
Butetown  
Cardiff  
CF10 4UW



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Annwyl/Dear Nigel

### **Sports Joint Venture**

Thank you for your recent letter. It was a timely opportunity for Scrutiny to review the Joint Venture with Cardiff Met now that the transfer is fully embedded in. I hope from the presentations and answers to Members questions you can see this has been a successful and innovative approach to Sports Development in the City. Indeed, since the transfer the Sport Cardiff team have experienced growth in staffing by unlocking frozen vacancies and restructuring to a Neighbourhood model of operation.

Another noticeable area of growth has been the meaningful recruitment, training and deployment of student volunteers into schemes and programmes, this is now a significant resource for us as we aim to achieve our targets in the Local Sport Plan. I note your request to understand how the value of volunteering is recorded, this is fairly straight forward as Coaches would be paid at an hourly rate of £10.00, therefore we multiply the number of volunteer hours by the coaching hourly rate to achieve the value. Volunteer hours and placements are recorded on the Volunteer Sports Bureau which is a computerised portal as used in previous Commonwealth Games.

The table attached demonstrates the historical data on participation but as you state, the work of the Sports Boards is now much more targeted with the aim of engaging children for the long term to make meaningful changes in habits for participation for the long term rather than the previous recording of "one offs".

The relationship between staff at Sport Cardiff and Officers in Parks and Sport remains strong with effective governance arrangements in place as well as the ability to react on a daily basis to requests for information and support where required.

Thank you for taking the time and for bringing this agenda item to Scrutiny and I hope we can consider this again in the future.

#### **ATEBWCH I / PLEASE REPLY TO :**

Swyddfa Cymorth Y Cabinet / Cabinet Support Office, Ystafell / Room 518, Neuadd y Sir / County Hall  
Glanfa'r Iwerydd / Atlantic Wharf , Caerdydd/Cardiff, CF10 4UW  
Ffon / Tel: (029) 2087 2501

I trust the above information is of assistance, however should you require any further information, please contact Steve Morris, Parks, Sport & Harbour Authority on Cardiff 2233 0235.

Yn gywir  
Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Bradbury', with a long horizontal flourish extending to the right.

**Y Cynghorydd / Councillor Councillor Peter Bradbury**  
**Aelod Cabinet Dros Ddiwylliant a Hamdden**  
**Cabinet Member for Culture & Leisure**